

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO.42

August 20, 2009

SUBJECT: PROCESSING NARCOTICS, TOLUENE AND DANGEROUS
DRUGS, ETC. - REVISED

PURPOSE: This Order revises Department Manual Section
4/540.70. Effective immediately, the following will
be revised for clarification.

PROCEDURE: PROCESSING NARCOTICS, TOLUENE AND DANGEROUS
DRUGS, ETC. - REVISED. Department Manual Section
4/540.70, sub-section titled Weights and Measures, shall be revised
as follows:

"Substances," in relation to pipes with residue only, shall no longer be weighed. These substances shall **only** be counted. For example, one glass pipe containing cocaine residue will be counted as one item. The evidence may state in the Property Report, Form 10.01.00, and/or the Arrest Report, Form 05.02.00, "1 glass pipe containing off-white residue resembling cocaine." Glass pipes with no visible residue shall be booked as paraphernalia in the Area Property Rooms. All pipes with residue **shall** be booked as narcotics.

The remainder of the section remains unchanged.

AMENDMENT: This Order amends Section 4/540.70 of the Department Manual.

AUDIT RESPONSIBILITY: The Commanding Officer, Internal Audits and Inspections Division, shall monitor compliance with this directive in accordance with Department Manual Section 0/080.30.



WILLIAM J. BRATTON
Chief of Police

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